Annual Exhibition 2026

Terms and Conditions of Entry

Summary of Dates and changes for 2026

8th October Entry Deadline

28th October Handing in 6.30-8.30

29th October Preview Evening 7-9pm

30th October- 1st November Exhibition Open to Public

1st November Collection of unsold items 5pm-6.30 (One hour after closing)

As last year, please use the Google form application option if you are able.

Location

Harpenden Trust Centre, 90 Southdown Rd, Harpenden AL5 1PS

Some parking available on the street or large Co-op carpark (Do NOT park in the pub carpark opposite) Please note that since last year Co-op are now checking on the 3hour parking.

Membership

You need to be a paid-up member of Harpenden Art Club to enter this exhibition. We welcome all, but ask that you pay our annual subscription of £25 (£20 for HVAF members) see hanging fee on submission form. This will then also gain you entry to our whole programme including demonstrations, life drawing and practical sessions. Plus free entry into our rolling exhibitions at The EMC, The Harpenden Dental Centre, Musicale and the HAC Art on the Common tent.

2D Hung Artwork

- You may submit up to 6 original works for hanging (only one of which can be 70cm or over inc frame)(higher hanging fees apply see 'Fees, Pricing and Commission'. These larger works will be accepted if we can accommodate them)
- Digital artworks are acceptable if you have altered and manipulated the image yourself: *Digital paintings, vector art, and original digital photo manipulations created by the artist are permitted. Pure AI-generated reproductions without significant original artistic input are excluded.*
- One artwork can be 'not for sale' (write NFS in place of price) please note that these could be excluded if we are unable to fit all items into the exhibition (see note in 'Insurance & Legal' paragraph)
- Artworks must not have been previously exhibited at the Harpenden Art Club Annual exhibition
- All artworks should be labelled clearly on the REVERSE with **Artist Name, Artwork Title, Medium, Price**
- **NO** front labels please, we will produce these
- Each work submitted must have a unique name therefore if you have multiple items of the same subject please use an additional numbering system ie 'Sunflowers I' 'Sunflowers II'
- All work should be ready for hanging with a suitable hanging cord, using taped D rings placed 1/3 of the way down (NO SCREW-IN EYELETS, CLIP FRAMES OR METAL HANGING HOOK / EYELETS)

  We have a separate picture hanging guide, please ask for it if you are unsure. We cannot accept pictures which are unsuitable for hanging.

3D Free Standing Artwork

- Makers of 3D artwork (Sculpture, ceramics) may submit up to 6 pieces
- All works must be able to stand securely and be individually labelled for identification
- Only individually unique artworks are accepted as opposed to multiple crafted items (please check with organisers if you are unsure)

Browser (unframed) Artwork

- You may submit up to 6 artworks for the browsers
- Each piece must be ORIGINAL handmade art, NOT a reproduction print of your work
- They must be cellophane wrapped and include a stiffening board (No stretched canvases on stretcher bars)
- All should be labelled clearly on the REVERSE with **Artist Name, Artwork Title, Medium, Price**
- Each work submitted must have a unique name therefore if you have multiple items of the same subject please use an additional numbering system ie 'Sunflowers I' 'Sunflowers II'

Greetings Cards

- Artists may submit up to 30 greetings cards of their own art (handmade or reproduction)
- All must be a folded card with an appropriate-sized envelope
- Card and envelope should be fixed together either in a cellophane packet or with a sticker or band
- **EVERY** card must be labelled with the **Artist Name and Price**
- All cards must be the same price and the price should be a multiple of 50p (£1.50 min, £2, £2.50 etc)
- No multipacks or multi-buy offers
- Cards must arrive in a small box or suitable container with the artist name clearly on the outside (this is for storage, the cards will be displayed on the club's card racks) We will not use an artist's own rack

Fees, Pricing and Commission

- **Standard** hung works and 3D pieces £4 each, **large** £8, **extra large** £12
- **You may submit 6 works total including an option to submit one larger piece**
- One **large** piece over 70cm (including frame) £8 **OR** one **ExtraLarge** over 1m (including frame) £12
- Browser work £2 each (no additional charge for cards)
- Please use whole pounds when pricing your work
- Hung work should be a **minimum** of £50, browser work £15
- A commission of 20% on all sales will be retained by the club (plus an additional 1% for credit card purchases)

Handing In/Handing Back

- Handing in Wednesday 28th October (6.30 to 8.30pm) at Harpenden Trust Centre
- Handing back of unsold work Sunday 1st November (5 to 6.30pm)
- To **avoid queues**, arrive **later** at both sessions
- **NOTE** there is an hour between the exhibition end and pick up. Do not arrive early as we will not be ready to return works. All artists will be asked to vacate the exhibition if you are not one of the allotted helpers.
- A £5 storage fee could be charged for each artwork not collected at the allotted pick up time

Stewarding

- All exhibitors are required to help in the set up and/or stewarding of this exhibition. There are many roles available, including sit down ones. Please let us know if health or mobility issues will need consideration.
- Time slots will be allocated on a first-come-first-served basis
- There is a time slot choice on the application form please give more than one option
- If you can give more help, please do offer. We are a fun and friendly team and all support is greatly appreciated
- Choose from the following:

Date	Job	Time
Wednesday 28th October	Screen set up	11-4
	Screen maintenance	2-4
	Handing in	6-8.30 (Applies to helpers only)
Thursday 29th October	Stewarding	6.30-9
	Bar	6.30-9
Friday 30th October	Stewarding	10-12.30 or 12.30-3 or 3-5
Saturday 31st October	Stewarding	10-12.30 or 12.30-3 or 3-5
Sunday 1st November	Stewarding	10-12.30 or 12.30-3 or 3-5
	Handing back	4.30-7 (Applies to helpers only)
	Screen take down	6-8

Insurance and Legal

- Works and cards are entered in this exhibition at the artist's own risk
- While reasonable precautions and care are taken by stewards during handling and exhibition, artworks are submitted entirely at the artist's own risk**.** Artists can arrange their own insurance cover if they feel they require it

Works cannot be accepted for display if..

- the subject is deemed unsuitable for family viewing
- the image will infringe any copyright laws
- works have unfit frame or fixings (as per guidelines)

- We **have** always managed to hang all artworks submitted, but **reserve** the right to hold some back **if** numbers exceed ideal displaying of work. The look of the exhibition is extremely important to us.

Photography

- By entering this exhibition you agree to photographs being taken which may include your artwork and…
- This includes members of the public who may take images for purchasing decisions
- Both the club and members of the public may use images on social media which include your artwork

Preview Evening and Promotion

- Preview Evening Thursday 29th October 7pm to 9pm
- Please join us on the preview evening for a complimentary drink and bring along a partner or friend
- Please help us promote this exhibition. You will receive a digital flier by email, please forward this on to friends and art appreciators and also use to promote the exhibition on any social media sites you use. Please follow and use #HACexhibition2026

Forms and deadlines

- If possible please complete the digital application 'Google form' or
- Download the standard application form and either send it by email to info.hac2018@gmail.com and bank transfer the fees Harpenden Art**S** Club 20-05-73 Acc No. 13623734 (details also on form)
- Or send it with a cheque (or bank transfer) to Harpenden Art Club, 3 The Drive, Amenbury Lane, Harpenden AL5 2EL
- Entries should be received by 8th October