



Annual Exhibition 2024

Terms and Conditions of Entry

Summary of Dates and changes for 2024

10th October Entry Deadline

30th October Handing in from 6.30 (time-slots tbc)

31st October Preview Evening 7-9pm

1st-3rd November Exhibition Open to Public

3rd November Collection of unsold items from 5pm (time-slots tbc)

This year we have changed the large painting parameters £8 now covers paintings over **70cm** with a new category of extra large for paintings over **1m**, other fees remain the same.

We will not be sending PAPER flier packs and preview invites, these will be digital for you to forward on to people.

The address for delivering submission forms has also changed.

Location

Harpenden Trust Centre, 90 Southdown Rd, Harpenden AL5 1PS

Some parking available on the street or large Co-op carpark (Do NOT park in the pub carpark opposite)

Membership

You need to be a paid-up member of Harpenden Art Club to enter this exhibition. We welcome all, but ask that you pay our annual subscription of £25 (£20 for HVAF members) see hanging fee on submission form. This will then also gain you entry to our whole programme including demonstrations, life drawing and practical sessions. Plus free entry into our rolling exhibitions at The EMC, The Harpenden Dental Centre and the HAC Art on the Common tent.

2D Hung Artwork

- You may submit up to 6 original works for hanging (only one of which can be 70cm or over inc frame)(higher hanging fees apply see 'Fees, Pricing and Commision' these works will be accepted if we can accommodate them)
- Digital artworks are acceptable if you have altered and manipulated the image yourself
- One artwork can be 'not for sale' (write NFS in place of price)
- Artworks must not have been previously exhibited at the Harpenden Art Club Annual exhibition
- All artworks should be labelled clearly on the REVERSE with **Artist Name, Artwork Title, Medium, Price**
- **NO** front labels please, we will produce these
- Each work submitted must have a unique name therefore if you have multiple items of the same subject please use an additional numbering system ie 'Sunflowers I' 'Sunflowers II'
- All work should be ready for hanging with a suitable hanging cord, using taped D rings placed 1/3 of the way down
(NO SCREW-IN EYELETS, CLIP FRAMES OR METAL HANGING HOOK / EYELETS)
We have a separate picture hanging guide, please ask for it if you are unsure. We cannot accept pictures which are unsuitable for hanging.

3D Free Standing Artwork

- Makers of 3D artwork (Sculpture, ceramics) may submit up to 6 pieces
- All works must be able to stand securely and be individually labelled for identification
- Only individually unique artworks are accepted as opposed to multiple crafted items (please check with organisers if you are unsure)

Browser (unframed) Artwork

- You may submit up to 6 artworks for the browsers
- Each piece must be ORIGINAL handmade art, NOT a reproduction print of your work
- They must be cellophane wrapped and include a stiffening board (No stretched canvases on stretcher bars)
- All should be labelled clearly on the REVERSE with **Artist Name, Artwork Title, Medium, Price**
- Each work submitted must have a unique name therefore if you have multiple items of the same subject please use an additional numbering system ie 'Sunflowers I' 'Sunflowers II'

Greetings Cards

- Artists may submit up to 30 greetings cards of their own art (handmade or reproduction)
- All must be a folded card with an appropriate-sized envelope
- Card and envelope should be fixed together either in a cellophane packet or with a sticker or band
- **EVERY** card must be labelled with the **Artist Name and Price**
- All cards must be the same price and the price should be a multiple of 50p (1.50 min, £2, £2.50 etc)
- No multipacks or multi-buy offers
- Cards must arrive in a small box or suitable container with the artist name clearly on the outside (this is for storage, the cards will be displayed on the club's card racks) We will not use an artist's own rack

Fees, Pricing and Commission

- Standard hung work and 3D pieces £4 each, one large piece over 70cm at £8 (including frame) **OR** over 1m (including frame) at £12, browser work £2 each (no additional charge for cards)
- Please use whole pounds when pricing your work
- Hung work should be a minimum of £50, browser work £15
- A commission of 20% on all sales will be retained by the club (plus an additional 1% for credit card purchases)

Handing In/Handing Back

- Handing in Wednesday 30th October (6.30 to 8.30pm) at Harpenden Trust Centre
- Handing back of unsold work Sunday 3rd November (5 to 6.30pm)
- Exact time slots for both will be allocated once we have all entries
- **NOTE** there is an hour between the exhibition end and pick up because there are many jobs to complete, please vacate the exhibition if you are not one of the helpers
- A £5 storage fee will be charged for each artwork not collected at the allotted pick up time

Stewarding

- All exhibitors are required to help in the set up and/or stewarding of this exhibition
- Time slots will be allocated on a first-come-first-served basis
- There is a time slot choice on the application form please give more than one option
- If you can give more help, please do offer. We are a fun and friendly team and all support is greatly appreciated
- Choose from the following:

Date	Job	Time
Wednesday 30 th October	Screen set up	1-4
	Screen clean/paint	4-6
	Handing in	6-8.30
Thursday 31 st October	Stewarding	6.30-9
	Bar	6.30-9
Friday 1 st November	Stewarding	10-12.30 / 12.30-3 / 3-5
Saturday 2 nd November	Stewarding	10-12.30 / 12.30-3 / 3-5
Sunday 3 rd November	Stewarding	10-12.30 / 12.30-3 / 3-5
	Handing back	4.30-7
	Screen take down	6-8

Insurance and Legal

- Works and cards are entered in this exhibition at the artist's own risk
- The club does not accept any liability for damage or loss during the exhibition or in any subsequent storage
- Artists should arrange their own insurance cover if they require it
- Works cannot be accepted for display if the subject is deemed unsuitable for family viewing or will infringe any copyright laws

Photography

- By entering this exhibition you agree to photographs being taken which may include your artwork and...
- This includes members of the public who may take images for purchasing decisions
- Both the club and members of the public may use images on social media which include your artwork

Preview Evening and Promotion

- Preview Evening Thursday 31st October 7pm to 9pm
- Please join us on the preview evening for a complimentary drink and bring along a partner or friend
- Please help us promote this exhibition. You will receive a digital flier by email, please forward this on to friends and art appreciators and also use to promote the exhibition on any social media sights you use. Please follow and use #HACexhibition2024

Forms and deadlines

- Please complete a submission form and either
- Send it by email to info.hac2018@gmail.com and bank transfer the fees Harpenden ArtS Club 20-05-73 Acc No. 13623734 (details also on form)
- Or send it with a cheque (or bank transfer) to Harpenden Art Club, 3 The Drive, Amenbury Lane, Harpenden AL5 2EL (NOTE new address)
- Entries should be received by 10th October